



**Andy Beshear**  
Governor

**Ray A. Perry**  
Secretary

**Public Protection Cabinet**  
**Kentucky Board of Home Inspectors**  
Mayo-Underwood Building  
500 Mero Street, 2NE09  
Frankfort, KY 40601  
<https://bhi.ky.gov>

**Robert Astorino**, Executive Director  
Kentucky Real Estate Authority

**Molly B. Cassady**, General Counsel  
Kentucky Real Estate Authority

**June 28, 2022**  
**10:00 A.M.**

### **BOARD MEETING MINUTES**

A Meeting of the Board of Home Inspectors was held via video teleconferencing on Tuesday, June 28, 2022, under the special meetings provisions as set forth in KRS 61.823 in response to the Covid-19 pandemic.

#### **MEMBERS PRESENT**

James Chandler, Chair  
Mark Hiten, Vice Chair  
Paul Ogden  
Ralph Halcomb

#### **KENTUCKY REAL ESTATE AUTHORITY**

Tatum A. Herrington, Board Administrator  
Molly B. Cassady, General Counsel  
Robert Astorino, Executive Director  
Brian Travis, Investigator

#### **GUESTS**

Katie Cooper  
Melissa Cannata  
Steve Keeney

#### **CALL TO ORDER AND GUEST WELCOME**

Board Chair Chandler called a meeting of the Kentucky Board of Home Inspectors to order at 10:04 a.m. Members Chandler, Hiten, Ogden, and Halcomb were present. A quorum was established. Introductions were made, and guests in attendance were welcomed.

#### **Approval of May Minutes**

Member Hiten made a motion to approve the April meeting minutes. The motion was seconded by member Ogden. With all in favor, the motion carried.

#### **KREA Executive Director Comments**

KREA Executive Director Robert Astorino addressed the Board. He first reminded all Board members to check their government issued email at least once a week to avoid expiration of the account. Mr. Astorino also stated no KBHI education providers are participating in the common course initiative. The Kentucky Board of Appraisers office is currently located in Richmond, but at the end of July they will be moving into the Mayo-Underwood building. Lastly, Mr. Astorino expressed interest in trying to grow the home inspection profession.

### **Licensure Report**

Board Administrator Tatum Herrington gave the licensure report. As of March 22, 2022, there are 608 active licensees, fifteen (15) inactive licensees, and thirty-one (31) inactive non-renewal licensees, with a total of 654 licensees.

### **Education Committee Report**

#### **InterNACHI**

- Sewer Scope Training Course
- Become a Home Inspector Training course

Member Hiten recommended denial for the above InterNACHI courses.

Member Halcomb made a motion to deny “Sewer Scope Training Course” and “Become a Home Inspector Training Course”. Member Ogden seconded the motion. All in favor, the motion passed.

### **Online KY Law & Report Writing**

Board administrator Tatum Herrington addressed the Board regarding the required KY Law & Report Writing courses for licensees. Due to the COVID-19 pandemic, the Board had previously voted to allow the face-to-face KY Law & Report Writing courses to be done online. Ms. Herrington asked the Board if they were still wanting to allow these courses to be offered online.

Member Ogden made a motion to allow KY Law & Report Writing courses to be completed online through December 31, 2022. Starting January 1, 2023, KY Law and Report Writing courses must return face-to-face. Member Hiten seconded the motion. All in favor, the motion passed.

### **Application Committee Report**

Board Administrator Tatum Herrington reported the following:

The application committee reviewed fourteen (14) applications. Of those applications thirteen (13) were approved and one (1) was deferred.

Member Hiten made a motion to accept the recommendations of the committee. Member Ogden seconded the motion. All in favor, the motion passed.

### **Complaint Committee Report**

## **22-KBHI-004**

At 10:30 a.m. member Hiten made a motion to enter executive session. Member Ogden seconded the motion. All in favor, the Board entered executive session.

At 10:40 a.m. member Hiten made a motion to come out of executive session. Member Ogden seconded the motion. All in favor, the motion passed.

Member Halcomb made a motion to dismiss case 22-KBHI-004 for lack of jurisdiction. Member Hiten seconded the motion. All in favor, the motion passed.

### **Legal Report**

KBHI General Counsel Molly Cassady gave the following report:

#### **General Legal Update**

Ms. Cassady stated the 831 KAR 2:040 is currently in the process of being drafted and approved by the cabinet.

Member Chandler asked for the status of case 21-KBHI-001. Ms. Cassady stated there was an extended deadline for dispositive motions.

#### **Motion to Approve Timesheets**

Member Ogden made a motion to approve timesheets. Member Halcomb seconded the motion. All in favor, the motion passed.

#### **Public Comments**

There were no public comments.

#### **Meeting Adjournment**

With no further business to discuss, Member Hiten made a motion to adjourn. Member Ogden seconded this, and with all in favor the meeting adjourned at 10:43 a.m.

I, Robert Astorino, Executive Director of the Kentucky Real Estate Authority, have reviewed and pursuant to KRS 324B.060, have (Approved or Disapproved) the expenditures of the Kentucky Board of Home Inspectors (Insert name of Board) as described in these attached minutes.

Meeting Date March 22, 2022.

I have not reviewed, nor did I participate in discussions, deliberations, or decisions regarding, the actions of the Board as it relates to individual disciplinary matters, investigations, or applicant reviews.

Robert Astorino, KREA Executive Director

Date March 22, 2022

*Robert Astorino*